

STATE OF TEXAS            )  
  :  
COUNTY OF WINKLER        )

On this the 20<sup>th</sup> day of December, 2019, the Commissioners' Court of Winkler County, Texas, met in Regular Term of Court at the Courthouse in Kermit, Texas, with the following members present, to-wit:

Charles M. Wolf	County Judge
Billy Stevens	Commissioner, Precinct No. 1
Robbie Wolf	Commissioner, Precinct No. 2
Hope Williams	Commissioner, Precinct No. 3
Billy Ray Thompson	Commissioner, Precinct No. 4
Shethelia Reed	County Clerk

constituting the entire Court, at which time the following among other proceedings were had:

At 9:00 o'clock A.M. Judge Wolf called the meeting to order and lead the Pledge of Allegiance.

Judge Wolf asked at this time if any Commissioner wanted Consent Agenda item(s) moved to Discussion Agenda.

CONSENT AGENDA:

A motion was made by Commissioner Stevens and seconded by Commissioner Williamsto approve the following consent agenda item(s):

- (a) Approve November, 2019 Commissioners' Court Minutes
- (b) Receive Monthly Report of County Treasurer

WINKLER COUNTY TREASURER'S REPORT  
 GENEVA BAKER  
 NOVEMBER 1, 2019 to NOVEMBER 30, 2019

Balance as of OCTOBER 31, 2019		\$384,997.46
Amount Received NOVEMBER 2019	\$2,588,997.88	
Void Checks		
OUTSTANDING		
REVENUE DEPOSITS TOTAL		\$2,588,997.88
Amount paid out NOVEMBER -2019		
ACCTS PAY		\$1,943,308.45
PAYROLL		\$290,678.82
FICA-IRS TAX PYMT		\$109,850.94
WIRE TRANSFERS-TX DEPT OF CJ		\$1,078.25
CHILD SUPPORT		
WIRE TRANSFERS		
TCDRS		
		\$80,868.73
		<b>\$2,425,785.19</b>
AMOUNT TO BALANCE	\$548,210.15	\$548,210.15
	\$548,210.15	\$2,973,995.34
		\$2,973,995.34

Geneva Baker  
 Geneva Baker, County Treasurer

STATE OF TEXAS

COUNTY OF WINKLER

SUBSCRIBED AND SWORN to before me on the 9th day  
 of December, 2019.

Brenda Barron  
 Winkler County, Texas



- (c) Approve payroll
- (d) Approve bills over \$500.00
- (e) Approve claims against County
- (f) Receive Monthly Report of Investment Officer (not filed at this time)
- (g) Request of Chamber of Commerce to use the pavilion at the County Park in Kermit on the following dates:
  - 1. July 03, 2020 from 8:00 p.m. to 10:00 p.m. for movie at the park; and
  - 2. July 04, 2020 for Fourth of July activities
- (h) Request of Chamber of Commerce to use the Kermit Community Center on November 20-21, 2020 for County-wide Thanksgiving dinner
- (i) Request of Kermit Chamber of Commerce to hold Fourth of July fireworks display at County Park in Kermit

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

At this time the Court heard presentation of annual report by Dena Floyd, Extension Agent – Agriculture.

Following discussion regarding representative to MHMR Board, a motion was made by Commissioner Williams and seconded by Commissioner Thompson to appointment Vida Simpson for a one (1) year term as representative from Winkler County to MHMR Board.; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

Following discussion regarding court coordinator for District Judge, a motion was made by Commissioner Wolf and seconded by Commissioner Stevens to approve court coordinator for District Judge in the approximate amount of \$24,000.00 from contingency; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to approve Employment Agreement and Golf Course Pro Shop Lease between Winkler County and John Leavitt; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

**EMPLOYMENT AGREEMENT  
AND GOLF COURSE PRO SHOP LEASE**

THE STATE OF TEXAS           §  
  §  
COUNTY OF WINKLER         §

Pursuant to article 262.0241 of the Texas Local Government Code, this Agreement entered into this 20th day of December, 2019, by and between Winkler County, Texas, operating through its Commissioners' Court, hereinafter referred to as "County", and John Leavitt, hereinafter referred to as "Superintendent/Greenskeeper";

WHEREAS, the County desires to engage the services of Superintendent/Greenskeeper to perform certain duties at the Winkler County Golf Course; and

WHEREAS, Superintendent/Greenskeeper desires to assume said duties at the Golf Course;

I

THEREFORE, it is mutually agreed as follows:

- 1.1 It is agreed and understood by the Superintendent/Greenskeeper, (S/G) that his first and foremost responsibility and duty shall be the maintenance and operation of the Golf Course at a salary of \$64,169.20 yearly, beginning January 1, 2020 as the Golf Course S/G, plus longevity and any salary increases approved by the Commissioner's Court. \*NOTE: This year will have an extra pay period which is reflected in the total. Next year's contract will reflect court approved salary schedule.
- 1.2 S/G is an employee of the County and subject to all provisions of the Employee Manual as now exists or hereinafter changed.

- 2.2 S/G shall operate a Golf Pro Shop business at the Golf Course in the East (front) part of an existing metal building now furnished for that purpose, and a reasonable use of the Repair Shop. S/G shall cause the Golf Pro Shop to be open at all reasonable hours from Tuesday through Sunday of each week, except during inclement weather when golf play is not practicable. S/G may operate a golf driving range at the Golf Course and the expense and proceeds of the golf driving range operations shall be that of S/G.
- 2.3 S/G at his own cost, shall stock and sell the usual merchandise of a Golf Pro Shop, sell food and beverages (non-alcoholic beverages), provide golf carts for rent (only to persons with a valid driver's license), sell golf carts, golf cart parts, repair private golf carts, teach golf lessons, and all of the expenses and proceeds shall be that of the S/G.
- 2.4 S/G shall maintain a good credit rating with all vendors in regard to the Golf Pro Shop business in order to protect the reputation of the Golf Course.
- 2.5 S/G shall keep adequate books and records, prepare and file all tax returns, and timely pay all taxes required in connection with his business. Such books and records shall be the private property of S/G, however, available for review by County.
- 2.6 S/G may use the North part of the long shed for storage of his golf carts and other accessories.
- 2.7 County shall approve all golf tournaments as to sponsors, dates and determine charges to the County for all golf tournaments, including any golf tournament(s) initiated by S/G.
- 2.8 All golf tournaments shall be supervised by S/G and he shall be allowed to award gift certificates in exchange for money paid by the sponsor of golf tournaments, or receive a percentage of the entry fees paid by the players, or a payment amount agreed to by S/G and sponsor. S/G shall be considered the sponsor for all tournaments initiated by

- 1.3 With approval of the County, S/G shall himself work, hire (with approval of County) and supervise employee(s) to maintain and operate as a first class County Golf Course; purchase supplies, equipment, tools, chemicals and other necessary items for use on the Golf Course; keep all tools and machinery in good working order and repair within the limitations of the budget provided and approval by County; and once each month report to the County on the condition of the Golf Course. If an emergency arises for any expenditure not budgeted, S/G shall request permission of the County for such expenditure.
- 1.4 S/G shall require all golf players to register at the Pro Shop prior to play, pay green fees and other fees required by the County at the Golf Course, transfer all monies and cash with a list of all players to the County Treasurer weekly.
- 1.5 S/G shall regulate golf play on the Golf Course and strictly enforce all rules and regulations promulgated by the County regarding the Golf Course and shall report any recurring violations to the County for action.
- 1.6 S/G shall be allowed to close the Golf Course for any emergency reason or for weather conditions that may result in damage to the Golf Course.
- 1.7 S/G shall be permitted to attend seminars regarding golf course maintenance with approval of the County.

II

Separate and apart from the duties and compensation as the S/G of the Golf Course, and not during regular working hours, S/G and County agree that for and in consideration of County permitting S/G the use of the Pro Shop area, cart storage area, permitting S/G to operate a pro shop business and conduct golf tournaments, the parties agree as follows:

- 2.1 S/G shall continue after five o'clock p.m. the obligations in Paragraphs 1.4 and 1.5 above.

S/G. All tournament sponsors shall be EXPRESSLY approved by County. S/G shall not receive administration fees of more than \$1,500.00 for any two or more days tournament, and no more than \$480.00 for any one day tournament.

- 2.9 Any golf tournament, sponsored by any organization or private persons, for which no charge is paid to County (with approval by County) shall not be exclusive to the golf tournament members, and shall be open to the public as well as the golf tournament players on an equal tee time basis, e.g. every other tee time for tournament and non tournament players.
- 2.10 County will not permit any golf cart on the golf course, except those owned by residents of Winkler County, or by approval by County, and operated by such owner, spouse or child with a valid driver's license, between the ages of 15 and 21 years, provided the child's permanent residence is in Winkler County. County may permit non residents to operate private golf carts during a golf tournament with approval by S/G.
- 2.11 County agrees to keep the Pro Shop in good repair, provide heating, cooling, electricity, water, telephone (not toll calls) and ice machine (for Golf Course purposes).
- 2.12 County shall never be obligated to provide any insurance for property of S/G.
- 2.13 S/G shall hold County harmless from acts and/or omissions of any claim of other parties, shall provide his own property insurance, and County shall never be responsible for any of S/G's property or his acts and/or omissions toward other persons.

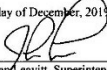
III

This agreement shall terminate upon the anniversary date, unless terminated sooner by mutual agreement or as follows:

1. S/G resigns or is discharged as a county employee, dies or becomes disabled from performing the normal duties hereunder; or
2. Upon the violation of any obligation by S/G of any obligations under Paragraph II, County shall have the option to terminate this agreement;
3. Failure of County to exercise an option to terminate shall not be a waiver of a subsequent violation; and
4. Either party may terminate this Agreement upon 30 days written notice.

Upon termination of this Agreement S/G is permitted to remove any personal property or inventory owned by S/G from the Golf Course and do so immediately, which removal shall not damage the County's property.

Signed this the \_\_\_\_\_ day of December, 2019:

  
John Leavitt, Superintendent/Greenskeeper

Charles M. Wolf, Winkler County Judge

Billy Stevens  
Commissioner, Precinct 1

Robbie Wolf  
Commissioner, Precinct 2

Hope Williams  
Commissioner, Precinct 3

Billy Ray Thompson  
Commissioner, Precinct 4

ATTEST:

Shethelia Reed, County Clerk

Following discussion regarding Inmate Agreement, a motion was made by Commissioner Williams and seconded by Commissioner Stevensto approve Inmate Agreement between Winkler County and the City of Wink effective January 01, 2020 for housing of city prisoners in Winkler County Law Enforcement Center; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

**INMATE AGREEMENT**

This agreement is entered into effective January 1, 2020 between Winkler County, Texas, and the City of Wink, Texas, upon the following terms and conditions:

**I**

Winkler County and City of Wink agree that Winkler County will house, furnish meals, support and confine (collectively hereinafter referred to as confine) in the Winkler County Law Enforcement Center, any person (except juveniles) arrested by the City of Wink and charged by complaint with an offense within the jurisdiction of Wink Texas. Such person is classified as a City of Wink prisoner.

**II**

City of Wink may process any City of Wink prisoner through its identification procedure, if it desires, prior to presenting any prisoner to Winkler County, and Winkler County will book, fingerprint, and photograph all City of Wink prisoners at the Winkler County facility. Personal property of any City of Wink prisoner may be inventoried and kept by City of Wink or Winkler County, and the entity in possession of the property shall be responsible therefore.

**III**

Winkler County will release any City of Wink prisoner upon order by the Municipal Court, other Court of competent jurisdiction or written direction of a City of Wink Peace Officer. Any City of Wink prisoner, who in the judgment of the Sheriff or his designee, is a danger to himself or may require regular medication, may be released by Winkler County for medical treatment or to a responsible adult person upon written acknowledgement to be responsible for the City of Wink prisoner.

**IV**

Winkler County may present any City of Wink prisoner to any Judge of competent jurisdiction for determination if the City of Wink prisoner shall remain in custody.

**V**

Winkler County shall notify City of Wink when a City of Wink prisoner requires medical treatment and City of Wink shall immediately take the City of Wink prisoner for medical treatment; however, Winkler County may seek medical treatment for a City of Wink prisoner at any time. City of Wink agrees to pay for or reimburse Winkler County for all medical treatment and hospitalization of any City of Wink prisoner is injured or sick before or after entry into the Winkler County facility.

**VI**

City of Wink shall be responsible to deliver and pick up City of Wink prisoners at the Winkler County Law Enforcement City Center.

**VII**

City of Wink agrees to pay Winkler County to confine a City of Wink prisoner at the rate of \$62.00 per day per prisoner, a day being any part of any day before midnight of the same day. City of Wink agrees to pay Winkler County for City of Wink prisoner confinement and any medical expenses paid by Winkler County upon receiving a written statement for such confinement and/or medical treatment within one (1) month of receipt of statement from City of Wink current available funds.

**VIII**

City of Wink agrees to hold harmless Winkler County from any and all claims against Winkler County, with the specific exception of any claims arising out of the willful or criminal conduct of any county employee, by reason of the housing, restraining, furnishing meals and bed, other support, medical treatment and/or the lack of any thereof and the release of any City of Wink prisoner.

**IX**

This contract shall be for a term of one (1) year ending December 31, 2020 unless cancelled in writing by either party upon sixty (60) days written notice to the other party.

Signed effective the date first above written.

WINKLER COUNTY SHERIFF  
BY: \_\_\_\_\_  
Darin Mitchell

WINKLER COUNTY JUDGE  
BY: \_\_\_\_\_  
Charles M. Wolf

CITY OF WINK CHIEF OF POLICE  
BY: \_\_\_\_\_  
Jody Soltero

CITY OF WINK MAYOR  
BY: \_\_\_\_\_  
Eric Hawkins

Following discussion regarding Inmate Agreement, a motion was made by Commissioner Stevens and seconded by Commissioner Williamsto approve Inmate Agreement between Winkler County and Loving County effective January 01, 2020 for housing of Loving County prisoners in Winkler County Law Enforcement Center; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

**INMATE AGREEMENT**

This agreement is entered into effective January 1, 2020 between Winkler County, Texas, and Loving County, upon the following terms and conditions:

**I**

Winkler County and Loving County agree that Winkler County will house, furnish meals, support and confine (collectively hereinafter referred to as confine) in the Winkler County Law Enforcement Center, any person (except juveniles) arrested by Loving County and charged by complaint with an offense within the jurisdiction of Loving County. Such person is classified as a Loving County prisoner.

**II**

Loving County may process any Loving County prisoner through its identification procedure, if it desires, prior to presenting any prisoner to Winkler County, and Winkler County will book, fingerprint, and photograph all Loving County prisoners at the Winkler County facility. Personal property of any Loving County prisoner may be inventoried and kept by Loving County or Winkler County, and the entity in possession of the property shall be responsible therefore.

**III**

Winkler County will release any Loving County prisoner upon order by the Municipal Court, other Court of competent jurisdiction or written direction of a Loving County Deputy. Any Loving County prisoner, who in the judgment of the Sheriff or his designee, is a danger to himself or may require regular medication, may be released by Winkler County for medical treatment or to a responsible adult person upon written acknowledgement to be responsible for the Loving County prisoner.

**IV**

Winkler County may present any Loving County prisoner to any Judge of competent jurisdiction for determination if the Loving County prisoner shall remain in custody.

**V**

Winkler County shall notify Loving County when a Loving County prisoner requires medical treatment and Loving County shall immediately take the Loving County prisoner for medical treatment; however, Winkler County may seek medical treatment for a Loving County prisoner at any time. Loving County agrees to pay for or reimburse Winkler County for all medical treatment and hospitalization of any Loving County prisoner whether the Loving County prisoner is injured or sick before or after entry into the Winkler County facility.

**VI**

Loving County shall be responsible to deliver and pick up Loving County prisoners at the Winkler County Law Enforcement Center.

**VII**

Loving County agrees to pay Winkler County to confine a Loving County prisoner at the rate of \$62.00 per day per prisoner, a day being any part of any day before midnight of the same day. Loving County agrees to pay Winkler County for Loving County prisoner confinement and any medical expenses paid by Winkler County upon receiving a written statement for such confinement and/or medical treatment within one (1) month of receipt of statement from Loving County current available funds.

**VIII**

Loving County agrees to hold harmless Winkler County from any and all claims against Winkler County, with the specific exception of any claims arising out of the willful or criminal conduct of any county employee, by reason of the housing, restraining, furnishing meals and bed, other support, medical treatment and/or for the lack of any thereof and the release of any Loving County prisoner.

**IX**

This contract shall be for a term of one (1) year ending December 31, 2020 unless cancelled in writing by either party upon sixty (60) days written notice to the other party.

Signed effective the date first above written.

WINKLER COUNTY SHERIFF  
Darin Mitchell

WINKLER COUNTY, TEXAS  
BY: Charles M. Wolf, County Judge

LOVING COUNTY SHERIFF  
Chris Busse

LOVING COUNTY, TEXAS  
BY: Skeet Lee Jones, County Judge

Following discussion regarding new cart sheds at Winkler County Golf Course, a motion was made by Commissioner Stevens and seconded by Commissioner Williams to approve payment to TESCO in the amount of \$6,501.25 for repairs to new cart sheds at Winkler County Golf Course from budgeted funds; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

Remit To: TESCO Energy Services, Inc.  
P.O. BOX 1989  
MIDLAND, TX 79702  
TELEPHONE: (432) 682-1991  
Fed. I.D. #75-2721395  
TDLR License #30173  
MWCL License #336485

Invoice  
Invoice Date 12/03/19  
Due Date 01/03/20  
Ticket 73152  
Ordered By JOHN J

KT1119-251

**Please pay this amount: \$6,501.25**

Bill To: WINKLER COUNTY  
P.O. DRAWER O  
KERMIT, TX 79745

Description	Unit	Price	Tax	Total
Work Completed Date: 11/25/2019				
Job Number: 19.60.11.0279				
Location: GOLF COURSE				
Work Description: DROVE TO LOCATION AND THEY PULLED THE WIRE OUT OF THE GROUND, SO WE DUG UP THE DITCH AND RE RAN THE PVC THAT WAS IN THE GROUND AND RE PULLED THE WIRE AND TERMINATED.				
ELECTRICIAN APPRENTICE, BALDERAS, CARLOS MANUEL	10.00 R/T	33.00	330.00	0.00
ELECTRICIAN APPRENTICE I, CARRIGAN, DALTON RILEY	10.00 R/T	33.00	330.00	0.00
ELECTRICIAN, GALINDO TORRES, JESUS J	10.00 R/T	41.00	410.00	0.00
JOURNEYMAN ELECTRICIAN, GONZALES III, REYES	10.00 R/T	44.00	440.00	0.00
ELECTRICIAN, HERRICK, CODY LEE	10.00 R/T	41.00	410.00	0.00
ELECTRICIAN APPRENTICE, JOHNSON, TAYLOR R	10.00 R/T	33.00	330.00	0.00
LABOR Subtotal		2,250.00		2,250.00
0417 LINE TRUCK	10.00 HR	38.00	380.00	6.00
3547 SERVICE TRUCK	10.00 HR	38.00	380.00	6.00
3532 SERVICE TRUCK	10.00 HR	38.00	380.00	6.00
EQUIPMENT Subtotal		1,140.00		1,140.00
PVC SCHEDULE 40 CONDUIT 2	60.00 EA	1.42388	85.41	0.00
PVC ADAPTER FEMALE 2	1.00 EA	0.52316	0.52	0.00
UNISTRUT CHANNEL	10.00 EA	2.5273	25.23	0.00
WIRE THHN 20	1,000.00 EA	2.79717	2,797.17	0.00
WIRE THHN 6	360.00 EA	0.57663	207.52	0.00
MATERIAL Subtotal		3,111.25		3,111.25
LOCATION Subtotal		6,501.25		6,501.25

RECEIVED  
DEC 06 2019  
AUDITOR'S OFFICE

NET 30  
Subtotal 6,501.25  
Tax 0.00  
Total 6,501.25

REGULATED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION  
P O BOX 12157 AUSTIN, TX 78711 (800) 803-8252 (512) 463-6599 WEBSITE: www.sos.state.tx.us/compliance  
TERMS: NET 30 PAST DUE: MAXIMUM LEGAL RATE CHARGED

Page 1 of 1

PowerLine Energy Services

Powerline Energy Services  
Tessco/Sun Electric  
1031 Andrews Hwy, Suite 450  
Midland, Texas 79702  
Phone # (432) 682-1991

Ticket # 73152

Customer Winkler County  
Contact John J  
Region Kermit

General Information  
Start Date 11/25/2019 07:00 AM  
End Date 11/25/2019 05:00 PM  
Hours Worked 10.00  
Ticket # 73152  
Location Winkler County Golf Course  
Project #  
Job # (Office Only)  
PO#  
Bid Job  
Line/Electrical Crew #

County Winkler  
OP # (Dry Only)  
Task # (Dry Only)  
Site/A/E/W/O#  
Job Status  
Material List Attached

Position	Name	Hours	Overtime	Travel Time
Journeyman Electrician	Reyes Gonzales - JE - 4529	10	0	0
Electrician	Cody Herrick - 8516	10	0	0
Electrician	Jesus Torres Galindo - 8353	10	0	0
Electrician Apprentice	Carlos Balderas - 8510	10	0	0
Electrician Apprentice 1	Dalton Carrigan - 8483	10	0	0
Electrician Apprentice	Taylor Johnson - 8479	10	0	0

Type	Equipment ID	Year	Model	Make	Hours
Line Truck	0417 - Line Truck	2019	F250	Ford	10
Service Truck	3547 - Service Truck	2019	F350	Ford	10
Service Truck	3532 - Service Truck	2019	F350	Ford	10

Remarks  
Drove to location and they pulled the wire out of the ground so we dug up the ditch and re ran the pvc that was in the ground and re pulled the wire and terminated  
60'- 2" PVC  
1- 2" Female Adapter  
10' Deep Unistrut  
1,000'- 2/0 THHN  
350'- 6 THHN

A motion was made by Commissioner Thompson and seconded by Commissioner Williams to approve salary schedule for County employees and elected officials for 2020; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None

12/12/2019

2020 SALARY SCHEDULE ADOPTED.xls

WINKLER COUNTY  
2020 SALARY SCHEDULE

Service In Position	Yearly Wage	Rate
<b>AGRICULTURE DEPT</b>		
Agriculture Agent	\$14,177	\$545.27 bi weekly
Clerk	0-24 Months \$33,176 25-48 Months \$33,504 49+ Months \$34,180	\$15.95 per hour \$16.11 per hour \$16.43 per hour
<b>Courthouse Officials and Employees</b>		
Auditor	\$92,715	\$ 3,565.96 bi weekly
Commissioners (4)	\$75,882	\$ 2,918.54 bi weekly
County Attorney	\$76,608	\$ 2,946.46 bi weekly
County Attorney State Supplement	\$38,500	\$ 1,480.77 bi weekly
County Clerk	\$73,902	\$ 2,842.38 bi weekly
County Judge	\$83,265	\$ 3,202.50 bi weekly
Co Judge Juvenile Board	\$1,200	\$ 46.15 bi weekly
State Supplement County Judge	\$25,200	\$ 969.23 bi weekly
Tax Assessor/Collector	\$75,476	\$ 2,902.92 bi weekly
Treasurer	\$62,042	\$ 2,386.23 bi weekly
District Clerk	\$73,902	\$ 2,842.38 bi weekly
Professional Prosecuting District Attorney	\$17,304	\$ 665.54 bi weekly
Chief Deputy/First Asstants (6)	0-24 Months \$48,966 25-48 Months \$49,468 49+ Months \$50,473	\$ 23.54 per hour \$ 23.78 per hour \$ 24.27 per hour
Chief Deputy Treasurer (1)	\$636	\$ 53.00 monthly
<b>Courthouse-Cont</b>		
Deputy Clerks (6) Full Time	0-24 Months \$40,186	\$ 19.32 per hour
(2) Part Time	25-48 Months \$40,579 49+ Months \$41,409	\$ 19.51 per hour \$ 19.91 per hour
Human Resources	0-24 Months \$48,966 25-48 Months \$49,468 49+ Months \$50,473	\$ 23.64 per hour \$ 23.78 per hour \$ 24.27 per hour
Courthouse Yard/ Supervisor (1)	0-24 Months \$44,904 25-48 Months \$47,284 49+ Months \$49,753	\$ 21.59 per hour \$ 22.73 per hour \$ 23.92 per hour
Laborers (3/2)	0-24 Months \$38,527 25-48 Months \$40,536 49+ Months \$42,678	\$ 18.52 per hour \$ 19.49 per hour \$ 20.52 per hour
Labor-Part Time (1)	10 weeks \$ 4,000.00	
First Year		\$ 12.00 per hour
Experienced		\$ 13.00 per hour
<b>Winkler County</b>		
Service In Position	Yearly Wage	Rate
<b>Courthouses</b>		
Janitors-Part Time (2) 20 Hrs per week	\$16,348	\$ 15.72 per hour
<b>Community Center</b>		
Janitor (1) 15 Hrs per week	\$12,261	\$ 15.72 per hour
<b>Swimming Pools</b>		
Kermit	\$62,000	
Wink	\$20,000	
Supervisors		\$ 16.00 per hour
Lifeguards-Certified		\$ 14.00 per hour
Uncertified or Cleaners		\$ 10.00 per hour
<b>Kermit/Wink Parks</b>		
Supervisors (1/1)	0-24 Months \$44,928 25-48 Months \$47,279 49+ Months \$49,754	\$ 21.60 per hour \$ 22.73 per hour \$ 23.92 per hour
Laborers (3/2)	0-24 Months \$38,527 25-48 Months \$40,536 49+ Months \$42,678	\$ 18.52 per hour \$ 19.49 per hour \$ 20.52 per hour
Labor-Part Time (2 Kermit 1 Wink)	\$12,000	
First Year		\$ 12.00 per hour
Experienced		\$ 13.00 per hour
	\$4,000.00 per person	
<b>Recreation Center</b>		
Supervisor	\$5,278	\$ 14.00 per hour
Laborer	\$4,524	\$ 12.00 per hour
29 hrs per week for 13 weeks in summer		
<b>Libraries</b>		

https://oos.mex09.emailsrvr.com/x/\_layouts/x/printview.aspx?NoAuth=1&sessionId=32.b506ac8511774d87b62fed35c12f72ee1.D88.1.V25.41339tbFot... 1/4

12/12/2019 2020 SALARY SCHEDULE ADOPTED.xls

<b>Librarian-Kermit</b>	0-24 Months	\$45,646	\$	21.95	per hour
	25-48 Months	\$45,952	\$	22.09	per hour
	49+ Months	\$46,651	\$	22.43	per hour
<b>Asst Librarian-Kermit</b>	0-24 Months	\$36,473	\$	17.54	per hour
	25-48 Months	\$37,238	\$	17.90	per hour
	49+ Months	\$37,696	\$	18.12	per hour
<b>Asst Librarian-Wink (30 hrs per week)</b>	0-24 Months	\$27,363	\$	17.54	per hour
	25-48 Months	\$27,924	\$	17.90	per hour
	49+ Months	\$28,268	\$	18.12	per hour

**Winkler County**

	<b>Service in Position</b>	<b>Yearly Wage</b>		<b>Rate</b>	
<b>Golf Course Cont.</b>					
<b>Golf Course</b>					
<b>Greenskeeper</b>		\$59,493	\$	28.80	per hour
<b>Golf Course Assistant (1)</b>	0-24 Months	\$42,938	\$	20.64	per hour
	25-48 Months	\$45,187	\$	21.72	per hour
	49+ Months	\$47,568	\$	22.87	per hour
<b>Golf Course Labor (1)</b>	0-24 Months	\$38,526	\$	18.52	per hour
	25-48 Months	\$40,557	\$	19.50	per hour
	49+ Months	\$42,698	\$	20.53	per hour
<b>Seasonal Laborer (1)</b> 3/1/2020 to 10/31/2020 40 hrs per week		\$ 19,600	\$	14.00	per hour
<b>Maintenance Engineer</b>	0-24 Months	\$54,841	\$	26.37	per hour
	25-48 Months	\$55,278	\$	26.58	per hour
	49+ Months	\$56,129	\$	26.99	per hour

**Health & Welfare**

<b>Veterans Officer</b>		\$3,955	\$	152.12	bi weekly
<b>Emergency Management Coordinator</b>	0-24 Months	\$46,170	\$	22.20	per hour
	25-48 Months	\$46,454	\$	22.33	per hour
	49+ Months	\$47,175	\$	22.68	per hour

**Senior Citizens Center/Meals Program**

<b>Director</b>	0-24 Months	\$36,473	\$	17.54	per hour
	25-48 Months	\$37,238	\$	17.90	per hour
	49+ Months	\$37,696	\$	18.12	per hour
<b>Meal Program Director</b>	0-24 Months	\$3,539	\$	1.70	per hour
	25-48 Months	\$3,848	\$	1.75	per hour
	49+ Months	\$3,735	\$	1.80	per hour
<b>Meal Program Aide-25 hrs per wk</b>		\$18,200	\$	14.00	per hour
<b>Labor-Part Time -29 hrs per wk</b>		\$21,233	\$	14.08	per hour

**Winkler County**

	<b>Service in Position</b>	<b>Yearly Wage</b>		<b>Rate</b>	
<b>Adult &amp; Juvenile Probation</b>					
<b>Chief Adult Officer</b>	Grant	\$30,000	\$	1,153.85	bi weekly
<b>County side not paid by Grant (1)</b>		\$46,339	\$	1,782.27	bi weekly
<b>Adult Probation Officer</b>	Grant	\$35,000	\$	16.83	per hour
<b>County side not paid by Grant (1)</b>	0-24 Months	\$17,679	\$	8.50	per hour
	25-48 Months	\$17,854	\$	8.58	per hour
	49+ Months	\$18,182	\$	8.74	per hour
<b>Chief Deputy/First Assistants (1)</b>	Grant	\$26,790	\$	12.88	per hour
<b>County side not paid by Grant (1)</b>	0-24 Months	\$22,176	\$	10.66	per hour
	25-48 Months	\$22,678	\$	10.90	per hour
	49+ Months	\$23,683	\$	11.39	per hour
<b>Deputy Clerks (1)</b>	Grant	\$16,000	\$	7.69	per hour
<b>County side not paid by Grant (1)</b>	0-24 Months	\$24,186	\$	11.63	per hour
	25-48 Months	\$24,580	\$	11.82	per hour
	49+ Months	\$25,409	\$	12.22	per hour
<b>CSR Coordinator-Grant</b>		\$7,698		\$12.50	per hour
<b>Chief Juvenile Officer-Grant</b>		\$27,215		\$1,046.73	bi weekly
<b>Chief Juvenile Officer-County</b>	0-24 Months	\$45,122	\$	21.69	per hour
	25-48 Months	\$45,581	\$	21.91	per hour
	49+ Months	\$46,498	\$	22.35	per hour
<b>Assistant Juvenile Officer-Grant</b>		\$1,603		\$61.65	bi weekly
<b>Assistant Juvenile Officer-County</b>	0-24 Months	\$48,180	\$	23.16	per hour
	25-48 Months	\$48,661	\$	23.39	per hour
	49+ Months	\$49,643	\$	23.87	per hour

<b>District Attorney Investigator</b>		\$55,000		\$26.44	per hour
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12/12/2019 2020 SALARY SCHEDULE ADOPTED.xls

Chief Deputy/First Assistants (1)	0-24 Months	\$48,966	\$ 23.54 per hour
	25-48 Months	\$49,468	\$ 23.78 per hour
	49+ Months	\$50,473	\$ 24.27 per hour
Assistant Deputy	0-24 Months	\$35,236	\$16.94 per hour
	25-48 Months	\$35,860	\$17.24 per hour
	49+ Months	\$36,463	\$17.53 per hour
District Court District Judge		\$6,000	\$ 230.77 bi weekly
Balliff		\$1,500	\$ 35.00 per day

Winkler County

	Service in Position	Yearly Wage	Rate
<b>County Attorney</b> Chief Deputy/First Assistant 90% to Fund 10	0-24 Months	\$48,966	\$23.54 per hour
	25-48 Months	\$49,468	\$23.78 per hour
	49+ Months	\$50,473	\$24.27 per hour
Assistant Deputy 90% to Fund 10	0-24 Months	\$35,236	\$16.94 per hour
	25-48 Months	\$35,860	\$17.24 per hour
	49+ Months	\$36,463	\$17.53 per hour
<b>Emergency Ambulance Service</b> EMS DIRECTOR	0-24 Months	\$69,211	\$33.27 per hour
	25-48 Months	\$70,631	\$33.96 per hour
	49+ Months	\$72,072	\$34.65 per hour
EMTS (12 FULL TIME) EMT-Basic	0-24 Months	\$36,430	\$17.51 per hour
	25-48 Months	\$36,801	\$17.69 per hour
	49+ Months	\$37,543	\$18.05 per hour
EMT-Intermediate	0-24 Months	\$44,183	\$21.24 per hour
	25-48 Months	\$44,620	\$21.45 per hour
	49+ Months	\$45,537	\$21.89 per hour
Paramedic	0-24 Months	\$52,962	\$25.46 per hour
	25-48 Months	\$53,508	\$25.73 per hour
	49+ Months	\$54,600	\$26.25 per hour
<b>Road &amp; Bridge Maintenance</b> Foreman (2)	0-24 Months	\$52,460	\$25.22 per hour
	25-48 Months	\$52,984	\$25.47 per hour
	49+ Months	\$53,508	\$25.73 per hour
Equipment Operator 2 Wink/3 Kermit	0-24 Months	\$45,231	\$21.75 per hour
	25-48 Months	\$47,131	\$22.66 per hour
	49+ Months	\$47,612	\$22.89 per hour
Shop Foreman-Kermit Barn	0-24 Months	\$52,460	\$25.22 per hour
	25-48 Months	\$52,984	\$25.47 per hour
	49+ Months	\$53,508	\$25.73 per hour
Shop Labor-Kermit Barn	0-24 Months	\$38,526	\$18.52 per hour
	25-48 Months	\$40,557	\$19.50 per hour
	49+ Months	\$42,698	\$20.53 per hour
Labor-Part Time (3 Kermit 3 Wink) First Year Experienced		\$12,000	\$ 12.00 per hour
			\$ 13.00 per hour
		\$4,000.00 per person	

Winkler County

	Service in Position	Yearly Wage	Rate
<b>Sheriff Department</b> Sheriff		\$75,843	\$ 2,917.04 bi weekly
Sheriff-Salary Supplement Jail Food		\$24,000	\$923.08 bi weekly
Chief Deputy*	0-24 Months	\$61,152	\$29.40 per hour
	25-48 Months	\$64,210	\$30.87 per hour
	49+ Months	\$67,421	\$32.41 per hour
Chief Investigator	0-24 Months	\$56,959	\$27.38 per hour
	25-48 Months	\$58,750	\$28.25 per hour
	49+ Months	\$60,563	\$29.12 per hour
Deputies- Field Deputies (5)* Deputy/Jailer (1)*	0-24 Months	\$51,718	\$24.86 per hour
	25-48 Months	\$54,448	\$26.18 per hour
	49+ Months	\$57,309	\$27.55 per hour
Jail Administrator	0-24 Months	\$53,771	\$25.85 per hour

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12/12/2019		2020 SALARY SCHEDULE ADOPTED.xls	
	25-48 Months	\$56,610	\$27.22 per hour
	49+ Months	\$59,580	\$28.64 per hour
Jail Assistant Administrator	0-24 Months	\$50,232	\$24.15 per hour
	25-48 Months	\$53,902	\$25.91 per hour
	49+ Months	\$56,588	\$27.21 per hour
Jail Shift Supervisors (5)	0-24 Months	\$49,140	\$23.63 per hour
	25-48 Months	\$51,324	\$24.68 per hour
	49+ Months	\$52,416	\$25.20 per hour
Jailers (10)	0-24 Months	\$43,418	\$20.87 per hour
	25-48 Months	\$45,712	\$21.98 per hour
	49+ Months	\$48,114	\$23.13 per hour
Jail Cooks (3)	0-24 Months	\$32,761	\$15.75 per hour
	25-48 Months	\$34,486	\$16.58 per hour
	49+ Months	\$35,207	\$16.83 per hour
Jail Cooks-Temporary	811 hrs per yr	\$15,750	\$15.89 per hour
Jail Nurse	407 hrs per yr	\$10,859	\$26.74 per hour
Commissary-Salary Food Supplement		\$1,300	\$50.00 bi weekly
Courthouse Security Supervisor (1)	0-24 Months	\$45,712	\$21.98 per hour
	25-48 Months	\$48,114	\$23.13 per hour
	49+ Months	\$50,647	\$24.35 per hour
Courthouse Security Officer (1)	0-24 Months	\$43,418	\$20.87 per hour
	25-48 Months	\$45,733	\$21.99 per hour
	49+ Months	\$48,114	\$23.13 per hour

\*Salaries do not include law enforcement longevity pay of \$20.00 month for every year of service.

	Service in Position	Yearly Wage	Rate
<b>Justice Courts and Constables</b>			
Justice of Peace #1		\$44,428	\$1,708.77 bi weekly
Justice of Peace #1 Receptionist	40 hrs per week	\$30,264	\$14.55 per hour
Justice of Peace #2		\$44,428	\$1,708.77 bi weekly
Justice of Peace #2 Receptionist	16 hrs per week	\$6,053	\$14.55 per hour
Constable Precinct #1		\$11,531	\$443.50 bi weekly
Constable Precinct #2		\$11,531	\$443.50 bi weekly

**Other**  
Vacation Clerks \$ 12.00 per hour

Longevity is paid to employees after one year of service at the rate of \$20.00 per month per year of service.

Longevity is paid to elected officials after the first year in office at the rate of \$20.00 per month per year of service.

There were no Kermit Community Center change order(s) and modification(s) for the Court to consider at this time.

There were no Wink Community Center change order(s) and modification(s) for the Court to consider at this time.

A motion was made by Commissioner Stevens and seconded by Commissioner Williams to approve Winkler County Courthouse construction claim(s); which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
Noes: None



MONTHLY REPORTS	
2nd Court 12/20/19 For the Month of <u>December</u>	DATE <u>2019</u>
NAME	AMOUNT RECEIVED
Tommy Duckworth, Co Attorney Fee	12-11-19 \$54.72
Tommy Duckworth, Co Attorney Hot Check	12-11-19 Q
Charles Wolf, County Judge	
Minerva Soltero, Tax Assessor	
Shethelia Reed, County Clerk	
Glenda Mixon, JP Precinct #2	
Sherry Terry, District Clerk	12-11-19 \$6828.44
Keri Jones, JP Precinct #1	
Darin Mitchell, Sheriff	
Raul Santillan, Probation	12-11-19 \$8311.50
Jeanna Willheim, Auditor Investment	
Geneva Baker, Treasurer	12-9-19 \$2,588,997.88
Leon Stroud, Constable Pct #1	For Nov 2019 12-9-19 Q
Carl Garrett, Constable Pct # 2	

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Williams to approve the following line item adjustment(s):

**WINKLER COUNTY  
LINE ITEM ADJUSTMENTS  
DECEMBER 20, 2019**

**AGRICULTURE DEPARTMENT**

10-201-0530	UNEMPLOYMENT	\$ 1.00	
10-201-0550	FICA TAX EXPENSE		\$ 1.00
	FICA TO UNEMPLOYMENT		

**COURTHOUSE**

10-203-0900	MAINTENANCE	\$ 957.00	
10-203-0910	MAINT/SUBSTATION		\$ 439.00
10-203-0860	WATER TREATMENT		\$ 518.00
	WATER TREATMENT & SUBSTATION TO MAINTENANCE		

**KCC**

10-204-0900	MAINTENANCE	\$ 22.00	
10-204-0800	EQUIPMENT		\$ 22.00
	EQUIPMENT TO MAINTENANCE		

**EXPO BLDG**

10-207-0900	MAINTENANCE	\$ 242.00	
10-207-0400	TELEPHONE		\$ 100.00
10-204-0500	UTILITIES		\$ 142.00
	UTILITIES TO MAINT AND TELEPHONE		

**GOLF COURSE**

10-213-0811	PUMPS & WELL WORKS	\$ 1,440.00	
10-213-0900	MAINTENANCE		\$ 1,440.00
	MAINT TO PUMPS & WELL WORKS		

**MEALS DEPT**

10-216-0550	FICA	\$ 56.00	
10-216-0570	TCDRS	\$ 10.00	
10-216-0940	MEALS ON WHEELS		\$ 66.00
	MEALS ON WHEELS TO FICA & TCDRS		

**PROBATION DEPT**

10-223-0110	SALARY PROBATION	\$ 8.00	
10-223-0200	SALARY CLERK		\$ 8.00
	SALARY CLERK TO SALARY PROBATION		

**DISTRICT COURT**

10-224-0650	CRIMINAL CT APPT ATTORNEY	\$ 2,499.00	
10-224-0660	OTHER CRT APPT PROFESSIONALS		\$ 2,499.00
	OTHER CRT APPT TO CRIMINAL CT APPT ATTORNEY		

**WINKLER COUNTY  
LINE ITEM ADJUSTMENTS  
DECEMBER 20, 2019**

**JUVENILE COURT**

10-227-0550	FICA EXPENSE	\$	1.00	
10-227-0570	TCDRS	\$	4.00	
10-227-0530	UNEMPLOYMENT			\$ 5.00
	UNEMPLOYMENT TO FICA & TCDRS			

**NONDESIGNATED**

10-230-0060	CHRISTMAS DECORATIONS	\$	2,493.00	
10-230-0260	EMP MEDICAL EXP			\$ 2,493.00
	EMP MEDICAL TO CHRISTMAS			

**NONDESIGNATED**

10-230-1481	PUBLICATION EXPENSE	\$	230.00	
10-230-0260	EMP MEDICAL EXP			\$ 230.00
	EMP MEDICAL TO PUBLICATION EXPENSE			

**SAFETY LOSS CONTROL**

10-235-0550	FICA TAX EXPENSE	\$	12.00	
10-235-0570	TCDRS			\$ 12.00
	TCDRS TO FICA TAX			

**SAFETY LOSS CONTROL**

10-235-1300	SUPPLIES	\$	54.00	
10-235-0300	SAFETY SUPPLIES			\$ 54.00
	SAFETY SUPPLIES TO SUPPLIES			

**EMS**

10-236-0500	UTILITIES	\$	1,774.00	
10-236-0520	WORKER'S COMP			\$ 1,774.00
	WORKERS COMP TO UTILITIES			

**HUMAN RESOURCES**

10-238-0300	SUPPLIES	\$	33.00	
10-238-0700	TRAVEL			\$ 33.00
	TRAVEL TO SUPPLIES			

**JUVENILE PROBATION**

10-243-0100	SALARIES	\$	188.00	
10-243-0530	UNEMPLOYMENT	\$	5.00	
10-243-0550	FICA TAX EXPENSE	\$	270.00	
10-243-0570	TCDRS	\$	219.00	
10-243-0300	SUPPLIES	\$	1.00	
10-243-0700	TRAVEL	\$	4.00	
10-243-0590	HEALTH INSURANCE			\$ 687.00
	HEALTH INSURANCE TO SAL EXPENSES			

**WINKLER COUNTY  
LINE ITEM ADJUSTMENTS  
DECEMBER 20, 2019**

**ADMINISTRATION**

10-300-0010	SALARY COMMISS PCT 1	\$	1.00	
10-300-0019	SALARY COMMISS PCT 2	\$	1.00	
10-300-0030	SALARY COMMISS PCT 3	\$	1.00	
10-300-0040	SALARY COMMISS PCT 4			\$ 3.00
SAL PCT 4 TO SAL PCT 1-3				

**AREA 1 ROAD & BRIDGE**

10-311-0900	MAINTENANCE	\$	2,448.00	
10-311-1970	TIRES & TUBES			\$ 2,448.00
TIRES TO MAINTENANCE				

**AREA 2 ROAD & BRIDGE**

10-312-0900	MAINTENANCE	\$	3,195.00	
10-312-1970	TIRES & TUBES			\$ 1,584.00
10-31-0550	FICA EXPENSE			\$ 1,611.00
TIRES AND FICA TO MAINTENANCE				

**COUNTY CLERK**

10-402-0100	SALARY COUNTY CLERK	\$	1.00	
10-402-0200	SALARIES DEPUTY CLERKS			\$ 1.00
SALARIES DEPUTY CLERKS TO SALARY COUNTY CLERK				

**SHERIFF**

10-404-0260	PRISONER MEDICAL	\$	265.00	
10-404-0420	PRISONER BOARD EXP			\$ 265.00
PRISONER BOARD EXP TO PRISONER MEDICAL				

**SHERIFF**

10-404-0511	INVESTIGATION EXPENSE	\$	379.00	
10-404-0620	UNIFORM EXPESNE			\$ 379.00
UNIFORM EXPENSE TO INVESTIGATION EXPENSE				

**TAX ASSESSOR**

10-405-1120	DELINQUENCY COLLECTOR	\$	663.00	
10-405-1080	TAX ROLL PREP			\$ 663.00
TAX ROLL PREP TO DELINQUENCY COLLECTOR				

**DISTRICT CLERK**

10-409-0300	SUPPLIES	\$	131.00	
10-409-0700	TRAVEL			\$ 131.00
TRAVEL TO SUPPLIES				

**WINKLER COUNTY  
LINE ITEM ADJUSTMENTS  
DECEMBER 20, 2019**

<b>JUSTICE OF PEACE #1</b>			
10-410-0200	SALARY RECEIPTIONIST	\$	96.00
10-410-0550	FICA TAX EXPENSE	\$	139.00
10-410-0570	TCDRS	\$	331.00
10-410-0700	TRAVEL	\$	151.00
10-230-0830	CONTINGENCY	\$	415.00
CONTINGENCY AND TRAVEL TO SALARY EXPENSE			
 <b>JUVENILE PROBATION TITLE IV-E FUND</b>			
63-446-0700	TRAVEL	\$	346.00
63-446-0300	SUPPLIES	\$	346.00
SUPPLIES TO TRAVEL			
 <b>COUNTY ATTORNEY</b>			
70-401-0300	SUPPLIES	\$	146.00
70-401-0700	TRAVEL	\$	146.00
TRAVEL TO SUPPLIES			

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Stevens and seconded by Commissioner Thompson to approve the following budget amendment(s):

**WINKLER COUNTY  
BUDGET AMENDMENTS  
DECEMBER 20, 2019**

<b>CAPITAL EXPENDITURES</b>			
10-230-0801	CAPITAL EXPENDITURES		\$690,918.00
10-104-2260	TRANSFER FROM COMMITTED		\$690,918.00
KERMIT COMMUNITY PROJECT OCT-DEC			
 <b>CAPITAL EXPENDITURES</b>			
10-230-0801	CAPITAL EXPENDITURES		\$490,820.00
10-104-2260	TRANSFER FROM COMMITTED		\$490,820.00
WINK COMMUNITY PROJECT OCT-DEC			

which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

A motion was made by Commissioner Williams and seconded by Commissioner Steven to adjourn the meeting; which motion became an order of the Court upon the following vote:

Ayes: Commissioners Stevens, Wolf, Williams and Thompson  
 Noes: None

MINUTES approved the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 COUNTY CLERK